

Midwest Consulting Group



Midwest Consulting Group was founded in 1994 with the idea of helping Companies and Employees grow. Let us help you in your search for the right job.

If you feel you are qualified for this position please forward your resume to Resumes@mcginfo.com, Or call us at 972-910-9200

Title: Business Systems Analyst

Location: Dallas, Texas

Job Description:

The Business Systems Analyst position serves a very critical role for the Manufacturing, Supply Chain Management, Quality and Finance departments. This position is responsible for accessing data from various network and IT source systems, merging data files, manipulating file formats/fields, and creating records / reports used to support many areas within the organization. This position will develop, automate, and maintain reporting solutions used to highlight all areas of financial and manufacturing performance. You will perform business analysis as well as design and develop performance reports and data solutions as required by internal departments. Successful candidates will have the technical skills listed below and the desire to be in a fast-paced, evolving group. This position will also be responsible for thoroughly documenting work procedures in a manner consistent with quality assurance best practices to ensure report accuracy and knowledge transfer.

Essential Function:

- Develop customized reports using various SQL techniques for Finance, Quality, SCM, and Manufacturing.
- Partner with IT to respond to data inquiries from all areas of the company, understand and refine the standard reporting requirements and need for automation.
- Responsible for documenting standardized reporting and automation.
- Build complex scripts to query data from multiple SQL servers and complete data integration for common users' easy access.
- Inventory historical scripts and simplify functions to document necessary desktop procedures.
- Take lead on various projects to improve processes while defining reporting requirements.
- Troubleshoot and resolve daily reporting automation issues.

- May work with Database Administrators on complex projects.
- Responsible for novel product development, including automated reporting products across a wide array of data types.
 - Help ensure that deliverables meet all company standards and policy requirements
 - Perform system analysis, including but not limited to data gathering, trend and gap analysis, and statistical process control (SPC) as they relate to ERP / Quality applications.
 - Identify and document changes to existing ERP requirements.

Technical Skills:

- MS Access database, macro, query, VBA module creation and maintenance
- MS Excel advanced macro, VBA, pivot table, pivot chart creation
- Proven experience with SQL 2000/2008 and the ability to work with SQL Reporting tools.
- Expert with SQL complex analytical queries, indexes, constraints, primary and foreign keys, linked servers and all SQL server objects
 - VBScript development and maintenance
 - Intuitive ERP experience a plus.

Business Skills:

- Strong understanding of Enterprise Resource Planning (ERP) Systems and best practices in Planning, Purchasing, Manufacturing, Quality and Finance.
- Understands the “big picture”.
- Passion for data analysis and reporting
- A strong drive for results, takes initiative in a fast paced and demanding environment
 - Strong business partnering and project management skills
 - Experience in managing projects, including identifying requirements, determining priorities, and tracking and resolving issues
 - Highly motivated team player who thrives in a fast moving, frequently changing environment
 - Demonstrated analytical skills, attention to details and ability to work effectively under time pressure with minimal supervision
 - Structured problem-solver with ability to plan work and prioritize effectively
 - Experience with preparing financial packages, researching variances, and reconciling data from multiple sources a plus